



GREATER MANCHESTER ASBESTOS VICTIMS SUPPORT GROUP

Registered Charity No. 1113201

DATA PROTECTION PRIVACY NOTICE

The Greater Manchester Asbestos Victims Support Group (GMAVSG) is committed to ensuring any personal data will be dealt with in accordance with the General Data Protection Regulation (GDPR) 2018. In compliance with the law, your personal information will be processed lawfully, fairly and confidentially, ensuring your rights and interests are fully considered and protected. The information you give will be stored safely with the appropriate safeguards.

GMAVSG will use the information you provide, and any additional information you may provide in the future in the course of the legitimate interests of our charity, which are to help and support victims of asbestos-related diseases and their families and to communicate with appropriate agencies in order to do so.

With your consent, GMAVSG will retain the following client information on a secure electronic database and a secure office-based case recording system:

Full name and contact information; Date of birth; Employment history and National Insurance number; Copies of benefit/compensation applications; Details of current welfare benefit income; GP, hospital and consultant details and National Health Service number; Information relating to your medical condition and personal circumstances; Solicitor details; Photograph (for use in Blue Badge applications).

How the information will be used:

GMAVSG will use the information in order to process your applications for benefits and compensation and for any future advice you may need.

GMAVSG may contact you in connection with events, campaigns, fundraising and to support victims of asbestos-related diseases.

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Sharing of your personal information:

In order to assist your applications for benefits and compensation, GMAVSG may share your personal data with:

the Department for Work and Pensions; your Local Authority; your GP and/or hospital consultant; your hospital nursing team; your solicitor; and/or the Coroner.

Unless you tell us not to, GMAVSG will feedback to the organisation that referred you to us the outcome of any benefit applications we have assisted with.

How long GMAVSG will keep your personal information:

GMAVSG will retain relevant medical letters & copies of benefit claim forms for a period of seven years in order to deal with your welfare benefit and compensation claims. Your contact details, as well as employment history and solicitor details, will be retained beyond seven years in order to be able to assist other sufferers of asbestos diseases to gain compensation.

Your rights under data protection law are as follows:

- The right to request access to your personal data which will be supplied within 30 days of your request.
- The right to have your personal data corrected if it is inaccurate;
- The right to object to processing of your personal data;
- The right to withdraw consent;
- The right to have your personal data erased;
- You have the right to complain to the Information Commissioner's Office. It has enforcement powers and can investigate compliance with data protection law: ico.org.uk

If you have any questions about this Privacy Policy, please contact our Data Protection Officer, Rob Rayner, at info@gmavsg.org , or telephone 0161 258 0166.